

Junction Texas Economic Development Corporation * Regular Monthly Meeting
City of Junction * September 6, 2018
State of Texas *

The *Junction Texas Economic Development Corporation* was called to order by Polly Robinson for its regular monthly meeting on Thursday, September 6, 2018, at 5:14 p.m. in the City Hall Meeting Room. A quorum was established with the following:

Present:

President: Polly Robinson
Treasurer: Kim Gosney
Secretary: Carol Neiman
Directors: Jean Jacoby
Doug Haynes
Hal Rose

Absent:

Vice President: Tom Rattan

Also Present: Donna E Oliver-Leep, JTEDC Office Manager; James Murr, journalist with The Junction Eagle newspaper; and Frank Leonard, board candidate.

Public Forum: Carol Neiman addressed the board with a message from Nick Lumbley to encourage a donation from the JTEDC for the Christmas Tree Lighting.

Consent Items: (A.) **Minutes** and (B.) **Financials:** After a review of the minutes and the financials,

- Mr. Rose made a motion to accept the minutes and financials as reviewed; Ms. Gosney seconded the motion; and it passed unanimously.

Reports: Discussion only, no action to be taken.

(A.) Electronic Recycling Report – Donna E Oliver-Leep

- The written report from Ms. Oliver-Leep was included in the board packet.
- Ms. Robinson said she has commitments from the board members to help with the event.
- Laurrie Allen with Junction Warehouse has agreed to provide a forklift.
- Commodity Recycling Solutions has ordered a 53ft truck this year.

(B.) Planning & Zoning Report – Ms. Neiman reported on the last P&Z meeting held.

- Its mission statement was approved.
- The commission will review existing trailer and mobile home ordinances to see if they are adequate to address health, safety, and other community concerns or might need revision.

- Ms. Neiman also mentioned that Junction is currently without a code enforcement officer.

(C.) Office Manager Report – Donna E Oliver-Leep

- The written report from Ms. Oliver-Leep was included in the board packet.

(D.) Tourism Report – Polly Robinson

- The written report from Ms. Robinson was included in the board packet.

Media Marketing & Website Upgrade: Discussion only, no action taken.

(A.) Ms. Robinson had sent an email to the directors with spreadsheets giving where we are at to date.

- A discussion ensued regarding additional interviews for Saturday, September 22nd.
- Board members were assigned businesses to contact and schedule video interviews on this date.
- The videos will be on the Information Site and the Story Site.

(B.) Ms. Neiman brought her computer and profiled the information and story websites provided by Dr. Tim Chandler. The discussion included:

- The organization of the websites;
- Uses of photographs and videos;
- Narrative content; and
- The navigation tools.

Ms. Neiman reiterated the changes suggested by the Website Committee at its last meeting with Dr. Chandler.

Board Vacancies, Terms Expiring, and New Candidate: Discussion and possible action regarding board of director vacancies, expiring terms of current directors, and a candidate for director:

(A.) Jean Jacoby, Retiring Director from the JTEDC board;

(B.) Tom Rattan, Re-appointment to the JTEDC board;

(C.) Kimberlee Gosney, Re-appointment to the JTEDC board;

(D.) Douglas Haynes, Re-appointment to the JTEDC board; and

(E.) Frank Leonard, new JTEDC board member Candidate.

- Ms. Robinson explained to Mr. Leonard that all of the applications will be forwarded to City Council for approval.
- Mr. Leonard asked several questions regarding the JTEDC and its purpose. In response, Ms. Robinson explained its mission statement, its funding by one-half cent sales tax, and the various financial assistance programs available. Ms. Robinson conveyed that money is sometimes given to the City of Junction for public works projects as well.
- The board members introduced themselves.

- Ms. Neiman made a motion to make a recommendation to the City Council to renew the director terms of Tom Rattan, Kim Gosney, and Doug Haynes, all to be effective October 1, 2018 through September 30, 2020, and to pass along Frank Leonard's application to be considered for the board; Mr. Rose seconded the motion; and it passed unanimously.

2018-2019 Budget: Discussion and possible action regarding the new approved budget.

Ms. Robinson told the board that she has amended the budget to show the \$89,000.00 designated for litigation to go into the general economic expansion. The JTEDC will spend \$75,000.00 before October 1, 2018 for the *Dale Johnson vs. Junction Texas Economic Development Corporation* litigation.

- Mr. Haynes made a motion to amend the budget to eliminate the \$89,000 litigation line item, so those funds can be included in the general economic account for other grants; Mr. Rose seconded the motion; and it passed unanimously.

Meeting adjourned at 6:34 p.m. on September 6, 2018.

Not approved

Carol Neiman, Secretary