



## PRE-APPLICATION INFORMATION

DATE: \_\_\_\_\_

- How did you hear about the JTEDC? \_\_\_\_\_
- Completing an JTEDC application indicates that you are requesting some form of financial assistance, either a loan, a grant, or both. Circle one.

Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Number \_\_\_\_\_

Address: \_\_\_\_\_

Co-Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Address: \_\_\_\_\_

### **New Businesses**

1. Do you want to start a new business?  yes  no  
If so, what type of business: \_\_\_\_\_
2. Approximately how many new jobs will be created? \_\_\_\_\_
3. Will you be collecting sales tax?  yes  no
4. Do you anticipate property taxes being collected?  yes  no
5. Will your business create a demand on municipal services such as city water/sewer?  yes  no  
If yes, be prepared to discuss and document those services.
6. How will JTEDC funds be used? \_\_\_\_\_  
\_\_\_\_\_

**Existing Businesses**

- 7. Do you currently own a business? [ ] yes [ ] no  
If yes, Name \_\_\_\_\_

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  - 8. Is the business a sole proprietorship? [ ] yes [ ] no
  - 9. Is this business incorporated? [ ] yes [ ] no
  - 10. Is this business a partnership? [ ] yes [ ] no
  - 11. Approximately how many new jobs will be created? \_\_\_\_\_
  - 12. Approximately how many new jobs will be retained? \_\_\_\_\_
  - 13. How will JTEDC funds be used? \_\_\_\_\_
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**General Information**

- The JTEDC is funded by sales tax revenue which are public funds.
  - Full disclosure is required of the JTEDC Board, the City of Junction, and is reported by the local newspaper.
  - A business plan and financials with assumptions are a requirement when the JTEDC considers financial assistance.
1. Do you have a business plan? [ ] yes [ ] no
- a. If yes, please include a copy with your application.
  - b. If no,
    - i. You may contact **Dezaray Johnson**, Rural Business Advisor, ASU Small Business Development Center at **325.942.2098**; or
    - ii. The JTEDC can connect you with **Dezaray Johnson**, Rural Business Advisor, ASU Small Business Development Center with your permission.  
\_\_\_\_\_ (*initials*)
- Funding can take up to 120 days in some cases.
  - The JTEDC requires accountability on the borrower or grantee’s part. Periodic reporting is required and not negotiable.
  - The JTEDC will hold as collateral any assets purchased with JTEDC funds.
  - A credit check is required by you going to this website: [www.annualcreditreport.com](http://www.annualcreditreport.com).  
To get your credit score, you can go to this website:  
[https://app.nav.com/register/account\\_information](https://app.nav.com/register/account_information).  
Once you receive these two reports, please include in your application.
  - Your participation is required at any JTEDC Board of Directors’ meeting where the Board will be discussing your application.

Applicant:

Co-Applicant:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Name)