

**Junction Texas Economic Development Corporation**  
**City of Junction**  
**State of Texas**

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**Regular Monthly Meeting**  
**July 1, 2025**

The *Junction Texas Economic Development Corporation* was called to order by President Sheila Mills at 4:33 PM for the regular monthly meeting at the City Hall Meeting Room.

**Present:**

**President:** Sheila Mills  
**Secretary:** Carmen Bierschwale  
Tom Rattan  
Cliff Robbins

**Also Present:** Vinetta Sanders; JTEDC Office Manager, James Murr; Junction Eagle and community member Carol Neiman.

**Call to Order:** Ms. Mills had everyone introduce themselves and state their position for the recording record.

**Public Forum:** Carol Neiman spoke during the public forum and explained she had moved back to Junction recently and is looking for ways to be useful and creative.

**Consent Items:** Minutes from the June regular meeting and June special meeting were reviewed and the financial reports from May 2025 were also reviewed. Ms. Bierschwale made a motion to approve the minutes and financials, and it was seconded by Mr. Rattan. All board members in attendance were in favor.

**Underwood Law Firm:** At the June special meeting Slater Elza of Underwood Law Firm did a presentation/training for the JTEDC board members and some community members explaining some things that EDC's can and can not do. He also discussed how Underwood Law Firm could help JTEDC in the future with training, being available to ask questions and discuss projects that JTEDC could be involved in. The JTEDC board members discussed retaining Underwood Law Firm for these purposes. Ms. Bierschwale made a motion to approve retaining Underwood Law Firm and it was seconded by Mr. Rattan. All board members in attendance were in favor.

**Grant Reviews:** Ms. Mills wanted to review the applications that have been received by the JTEDC this year and the status of each application. No action was taken on this. It was just a review of the applications that have been completed and the status of the ones that have been received, but no action has been taken at this time. Applications discussed were Junction Golf Club, CASP, Brayden's True Value, Pizza Junction, who received a Business Incentive Grant and plans to open a new ice cream shop this coming weekend, N.B. Quality Homes and Tia's La Familia Restaurant.

**Lunch with Leaders:** The next Lunch with Leaders is being planned and worked on for July 14<sup>th</sup> from 11:30 to 1:00 at Pizza Junction with Main Street Business Owners and City/County Officials. Ms. Heap made invitations, and Vinetta has passed them out to Main Street business owners, property owners and city and county officials. Mr. Rattan will give the details to Pizza Junction owner Julie Jensen for the luncheon. Ms. Bierschwale will work on questions and discussion points and all board members were encouraged to add to the questions and discussion points.

**Vision for JTEDC:** Ms. Mills encouraged the JTEDC board members to start thinking about what they want the vision for JTEDC to look like. This should be discussed at the next couple of meetings since terms are expiring and posting for new board members will be done.

**Budget Amendment:** A budget amendment will need to be made with city council because the original budget for grants in the current budget was exceeded due to the amount of grants awarded this year. Ms. Mills has discussed this with Garvene and has been instructed on how to handle the amendment at a city council meeting.

**2025-2026 Budget Preparation Review:** Ms. Mills, Mr. Robbins and Vinetta have been working on the 2025-2026 budget. They have met with Garvene to have a better understanding of the JTEDC budget. Ms. Mills has prepared the budget with two options for the next fiscal year. The proposed budgets were discussed. The board will continue to work on the budget and tweak it over the next month. The JTEDC will have it ready to approve and then present to city council.

**Donation to First Presbyterian Church:** First Presbyterian Church allowed JTEDC to use the fellowship hall for the training with Underwood Law Firm last month. The fellowship hall is set up with technology and capabilities to host a meeting. JTEDC board discussed donating to the church for the use of their space. Ms. Bierschwale made a motion to approve a donation to First Presbyterian Church in the amount of \$250.00 for use of the fellowship hall. It was seconded by Mr. Robbins and all present were in favor.

**Reports:**

- (A.) Office Manager: Report from Vinetta Sanders included in board packet.
- (B.) Tourism Report: Vinetta did not attend the June meeting, but JTTB is starting to work on approving applications for events for the upcoming year.
- (C.) City Council Updates: Doug Haynes was not in attendance at this meeting to give a report.

**Meeting adjourned at 5:57 p.m. on July 1, 2025.**

  
Carmen Bierschwale, Secretary